

The North Sea Regional Advisory Council



NSRAC Executive Committee Edinburgh 14/15 March 2011

Time & Venue of Future Meetings

1. Introduction

- 1.1 The Secretariat is responsible for making arrangements for the meetings of the NSRAC Executive Committee. Point 18 of the Rules of Procedure for the NSRAC provides that the Executive Committee shall meet at least three times per year, revolving its meetings between the concerned Member States.

2. Purpose of Report

- 2.1 The purpose of this report is to enable the Executive committee to make an informed decision as to the time and venue of future meetings, ensuring that the meeting is accessible and that costs can be kept minimised.
- 2.2 This Executive Committee is being held over two days, which for most delegates will result in two, possibly three days out of the office due to the availability of flights to Edinburgh, as well as an overnight stay.
- 2.3 The Secretariat advise that by holding the meetings in one full day at an accessible location, members could travel in the morning, attend the meeting and depart early evening. This will reduce costs, and also reduce the time out of office by members.
- 2.4 The city which has the greatest flight availability for members would be London which is served by a number of airports, mainly Heathrow and Gatwick. As such flight options for these airports have been researched and are shown in appendix 1.
- 2.5 A meeting venue near one of these airports would be secured to ensure that members travelling times are kept to a minimum and the maximum time possible is allocated to the meeting.

5. Recommendations

- 5.1 It is recommended that the Executive Committee agree:
- i) The location and times of future Executive Committee meetings.

Meeting 10.00 – 17.00 (Monday)

Departure Point	Arrival time in Gatwick	Departure from Gatwick	Airline
Aberdeen	08.55	19.15	FlyBe
Amsterdam	09.15	19.05	EasyJet
Brussels	N/A	N/A	N/A
Copenhagen	08.15	19.55	Norwegian Air Shuttle
Gothenburg	N/A	N/A	N/A
Hamburg	10.55	18.15	EasyJet
Paris	N/A	N/A	N/A

Meeting 10.00 – 17.00 (Monday)

Destination	Arrival time in Heathrow	Departure from Heathrow	Airline
Aberdeen	08.15, 09.15	19.50	BA or BMI
Amsterdam	07.40, 07.45, 09.00	18.30, 19.15, 20.00	KLM or BA
Brussels	07.35, 07.40	19.00, 20.15	BA, Brussels Airlines
Copenhagen	08.50, 09.15	18.00, 19.05, 20.10	SAS, BA
Gothenburg	08.10	18.40	SAS
Hamburg	08.00, 08.25	18.35, 19.25	BA, Lufthansa
Paris	07.55, 08.00, 08.15	18.00, 19.00, 20.10	Air France, BA